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PROFESSIONAL OBJECTIVE:

Seeking a position that will benefit from my experience in diverse creative graphic design/web design, generative AI, PowerPoint presentations, technical illustration, Engineering design/drafting and knowledge of Marketing and Publication administration. Skills include leadership responsibilities, organized, problem solving, and project management with a company offering advancement opportunities. Completed the **Google AI Essentials and Prompting Courses** to develop a foundational understanding of generative AI, prompt engineering, and the ethical considerations of AI tools.

SUMMARY OF QUALIFICATIONS:

Creative, versatile, results driven graphic designer with experience in design layout, illustration, 3D Printing and photo manipulation. Created and completing graphic design projects with a successful track record of delivering on or before time and within budget. One of many design awards for best research poster design and presentation for the Gulf Coast Association of Geological Societies (GCAGS) 2012 conference, derived from creative thinking experience in overall graphic layout and technical arrangement.

Software / Language knowledge:

Adobe Acrobat	Adobe Photoshop	HTML	MS Word
Adobe Dreamweaver	AutoCAD	JavaScript	PHP Language
Adobe Flash	ChatGPT	MS Access	QuarkXPress
Adobe Fireworks	Google Docs	MS Excel	Swish Animation
Adobe Illustrator	Google Gemini	MS PowerPoint	WS-FTP
Adobe InDesign	Google Web Designer	MS Publisher	WordPress

PROFESSIONAL EXPERIENCE:

Medtronic (Mindlance) – Graphic Designer, Co. 3/21 to 9/23

- Contracted for graphic development in creating label packaging artwork and Instruction For Use (IFUs) documentation for manufactured medical equipment by Medtronic.
- Follow customer requirements and ensure standardization of artwork development in order to comply with Medtronic design standards.

Eaton Corporation (Bentley Staffing) – Graphic Designer, Aurora, Co. 10/18 to 5/20
– GUI Designer, Lafayette, Co. 3/17 to 10/17

- Aurora branch - Created and revise technical specification sheets for a unique array of high performance LED luminaires suited for today's architectural interior environments.
- Lafayette branch - Responsible for creating the visual graphic components and the web browser coding interface for the Foreseer data monitoring software systems.

General Service Administration (MiraCorp) – Graphic Artist, Denver, Co. 10/17 to 9/18

- Contracted to create a variety of graphic illustrations, flyers, posters and web graphics.
- Created technical and graphic branding information for several internal teams within the government GSA.

U.S. Geological Survey (ADC Management) – Graphic Spec., Denver, Co. 9/01 to 5/15

- Contracted to create a variety of web/graphic illustrations, flyers and posters; visually enhance technical and scientific graphics for the Energy Team Geologists and Scientists.
- Created and modified info-graphics for planning and PowerPoint public presentations.
- Created and modified cartographic graphic maps for planning and public presentations.

GS2.NET – Solutions Engineer (Web Designer), Denver, Co. 1/00 to 9/00

- Utilized web development techniques designing client's websites to complete satisfaction.
- Perform QA procedures and test cases on all client sites hosted and maintained at GS2.NET.

ACCOMPLISHMENTS:

- Completed the **Google AI Essentials Course** (10 hours of training) to develop a foundational understanding of generative AI, prompt engineering, and the ethical considerations of AI tools.
- Technical Illustrator creating vector illustrations, 2D diagrams, flow charts, label artwork, Instruction For Use (IFUs) documentation and detailed product animation presentations.
- Worked as a member of an Agile Scrum development operations team, with Product Engineers, Product Managers and IT Developers to achieve Agile Project objectives relating to formal documentation of product specifications sheets using Adobe InDesign.
- Certification in Graphic Design, Web Design and Development, SEO and Google Analytics.
- Highly creative and talented with extensive experience in creating engineering and geology graphics, multimedia, web, PowerPoint presentations, marketing, print/digital design, 3D Printing, SEO and Google Analytics.
- Successfully translate subject matter into concrete designs for newsletters, proposals, PowerPoint presentations, promotional materials and Sales department campaigns.
- Web Master on corporate sites for various companies utilizing current web development technologies. This entails updates and maintenance overview for marketing growth potential.
- Manager of Publications departments, creating and directing staff for optimum documentation in technical operation manuals on complex snow removal units and commercial cleaning equipment. Created corporate wide brochures, fliers, and magazine advertisements. Created isometric drawings for Engineering product builds and product manual inserts. Created, evaluated and implemented website for corporate Internet exposure.
- Contracted with Public Service Company of Colorado to develop graphic displays supporting the need for new electrical substations citywide. Interfaced with engineering, graphic artists and Denver public officials for optimum graphic needs.
- Created engineering guidelines, procedures and implemented instructions for aerospace manufacturing bill of materials and shop floor routing processes; trained key personnel on the software capabilities.
- Involved in the evaluation, selection and implementation of a network based, fully integrated business application software and hardware systems.
- Database manager/system analysis with staff to assist and rectify problems corporate wide on issues arising due to computer system start-up.
- Led aerospace engineering projects for fuel and air related systems for military, commercial aircraft, and the space station, involving manual or computer-aided design (CAD) and drafting.

EDUCATION:

- Web Design and Development Certification from Digital Workshop Center, Ft. Collins, CO., 2016
- Degree: B.Sc. Visual Communications from Colorado Technical University, Denver, CO., 2008
Summa cum laude –GPA 3.90
Honors: Academic Distinction List for summer 2008 (maintain 4.0 GPA)
- Diploma in Graphic Design from Denver Institute of Technology, Denver, CO.
- Architectural Design from Mesa Community College, San Diego, CA.

ASSOCIATIONS:

- International Webmasters Association – Organization for web professionals.
- United States Submarine Veterans – Rocky Mountain Submarine Base, Colorado
- Veterans of Foreign Wars (VFW) Post 1 and American Veterans Rally

MILITARY:

- United States Navy, San Diego, Ca.
- United States Navy Reserve, San Diego, Ca. / Denver, Co.
Qualified to inspect, maintain, repair and operate propulsion and auxiliary machinery aboard U.S.S. Pollack (SSN-603), a nuclear submarine.